

# *Tri-State Bookstores Association Executive Committee Meeting Minutes*

November 6, 2019

St. John's University, Collegeville, MN

Meeting Facilitator: President Jason Skiff

## **I. Call to order**

President Skiff called meeting to order at 9:57 am.

## **II. Roll call**

Members present included: Angela Anderson (Univ of MN Morris), Carrie Asher (Central Lakes College), Kari Erpenbach (University of MN), Wendy Evink (Univ of MN Morris), Julie Feiring (University of MN Duluth), Amber Hawks (Redshelf), Marth Hoppe (University of MN), Kody Kuss (Wincraft), Jason Skiff (Southeast Tech), Tina Streit (College of St. Benedict/St. John's University)

## **III. Reports**

### **Secretary's report**

2018 Executive meeting minutes were distributed with no noted corrections. A motion to approve the minutes was made by Martha Hoppe and seconded by Amber Hawks.

### **Treasurer's report**

We do not have a current Treasurer in place as Tanya Ostlie left the industry. Jason reported that we have about \$29,000 in savings and \$5,000 in checking.

### **Vendor Rep Report**

No news to report.

### **Marketing/newsletter**

Kari Erpenbach discussed the need for content and the importance of sending out a monthly newsletter to keep our membership engaged with Tri-State Association. The newsletter is our only formal form of communication with our membership and it provides us information about changes taking place with the members.

### **Tri-State Host report**

Tri-State 2020 is hosted by University of MN Morris and will be held in Detroit Lakes, MN on April 14-15. Wendy Evink will serve as Host Committee Chair.

## **Education Committee report**

Martha Hoppe will chair the Education committee for the next year. They are working with the host committee on events with Blue 84 and other exciting Education sessions.

### **IV. New business**

#### a) Treasurer Search

Julie Feiring made a motion to nominate Martha Hoppe as interim treasurer, Amber Hawks seconded. Martha agreed to be interim treasurer, but we need to elect a new treasurer at the Annual Conference.

We had some discussion about paying the Treasurer a stipend for fulfilling their duties. The committee agreed that this should be considered. This will be discussed at the Annual conference.

#### b) Industry Association Affiliation- The EC agreed that we should work with any industry association that wants to work with us and not show preference to one.

#### c) Board Member Search Committee suggestion- The EC agreed that everyone should be engaged in recruited members to the EC and another committee should not be created.

#### d) Expansion of membership discussion- The EC agreed that we would allow interested high school spirit shops to become members of the Association.

### **V. By-laws review**

The committee reviewed the by-laws and will make several suggestions for changes to the entire membership at the Annual Conference.

**VI. Adjournment-** meeting was adjourned at 1:30pm. A motion to adjourn the meeting was made by Martha Hoppe and seconded by Carrie Asher.